

Glodwick Infant and Nursery School

Complaints Procedure and Charging Policy

The local education authority has a complaints procedure which has been adopted by the Governing Body of the School. The first stage of the process is to speak to the Class Teacher. If the matter is not resolved then you will be invited to an informal discussion with the Head Teacher who will try to solve the problem. If the problem cannot be resolved in school, a formal procedure will be followed, a copy of which is attached at the back of this booklet for information.

The Head Teacher, Mrs. Brierley, is always willing to meet with parents and discuss matters of concern.

The school has a charging policy, following the 1988 Education Act, all educational visits during school time, must be available to every child, without a charge. As a school, we do not have enough money to pay for these visits so we ask you to make a voluntary contribution towards their cost. The annual voluntary contribution of £15 for Nursery children and £30 for Reception, Year One and Year Two children, per child contributes to the cost of special treats and school visits which amount to £45 per child. This voluntary contribution may be paid in instalments. If we do not receive enough contributions some events may have to be cancelled. We are grateful for and appreciate parental support.